

INFORMATION CLAUSE

According to articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as "**GDPR**"), we inform you that:

- 1) The Administrator of the personal data you indicate (hereinafter referred to as "**Data**") is ENPROM Sp. z o.o. with its head office in Warsaw, Poland, address: ul. Taneczna 18C, 02-829 Warsaw, entered in the Register of Entrepreneurs of the National Court Register kept by the District Court in Warsaw, XIII Commercial Division of the National Court Register, under KRS no.: 0000365831, with capital of 1.125 000,00 PLN, identification number NIP: 701-02-61-504, commercial number REGON: 14261466 (hereinafter referred to as the „**Administrator**”);
- 2) It is possible to contact the Administrator's Personal Data Specialist via e-mail: odo@enprom.pl;
- 3) the basis for Data processing is article 6(1f) of GDPR, i.e. data processing basing on the legally justified interest of the Administrator, that is using the data to cooperate with you;
- 4) stating the Data is done freely, but lack of the data may deem it impossible to cooperate or execute a future agreement;
- 5) Persons whose Data we have are entitled to:
 - request access to their Data, correct them, transfer, remove them or to limit their processing;
 - object to processing of Data;
 - lodge a complaint to the President of the Personal Data Protection Office,
 - withdraw the consent to processing at any moment with no impact on legal compliance of Data Processing processing that had already been done before the consent was withdrawn,
- 6) withdrawal of consent for Data processing during the period of the Agreement may deem it impossible for the Administrator to execute particular rights arising from the contents of the concluded agreements;
- 7) rights listed in point 5 above can be executed by contacting the Administrator's Personal Data Protection Specialist at the e-mail address mentioned in point 2 hereinabove;
- 8) the categories of receivers of Personal Data processed by the Administrator in relation to the agreement are as follows: claim recovery companies, post operators, transport companies, partners who offer technical services (e.g. development and maintenance of IT and website services), tax advisors, legal advisors;
- 9) Personal Data processed in order to realize cooperation, e.g. conclude or execute the agreement and fulfill the legal requirement of the Administrator, shall be kept



during the period of the cooperation, and after its termination, during a period necessary to:

- i. secure or pursue possible claims from the other Party of that agreement;
- ii. fulfill legal obligations of the Administrator (e.g. resulting from tax or accounting laws);

however no less than 5 years from termination of cooperation;

- 10) after Data processing in order to fulfill the purpose shown herein is terminated, the Administrator shall stop the processing immediately;
- 11) The Administrator do not use profiling of Data as defined by GDPR, and we do not make automated decisions on Data basing on profiling.

